

Request for Mailing Address Change

If you would like to change your mailing address for tax roll purposes, please complete and sign this form and return to the address above. **An incorrect mailing address may result in the loss of exemptions.**

IMPORTANT NOTICE – ADDRESS CHANGE WILL NOT BE CONSIDERED IF FORM IS NOT SIGNED AND DATED.

YOU MUST BE THE OWNER OF RECORD OR HAVE POWER OF ATTORNEY FOR THE OWNER OF RECORD TO REQUEST A CHANGE OF MAILING ADDRESS. COPY OF THE POWER OF ATTORNEY MUST BE ATTACHED OR THE ADDRESS WILL NOT BE CHANGED.

Parcel Identification: _____ Property ID #: _____
 Real Estate Tangible Personal Property

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 Real Estate Tangible Personal Property

Owner(s) of Record: _____
Please Print

New Mailing Address: _____

_____ CITY _____ ST _____ ZIP

Telephone: _____ E-mail: _____

Signature: _____ Date: _____
(Current owner of record must sign)

This change is: (Select one)

- PERMANENT** Address Change **TEMPORARY** Address Change **SEASONAL** Address Change (Same time period each year)
- Start Date: _____ Start Date: _____
End Date: _____ End Date: _____

FOR OFFICE USE ONLY: CC Tax Collector: HX: Entered By: _____ Date: _____

Key West
County Courthouse
500 Whitehead St.
(305) 292-3420
(305) 292-3431 (Fax)

Marathon
Marathon Government Center
2798 Overseas Hwy, Ste. 310
(305) 289-2550
(305) 289-2555 (Fax)

Plantation Key
Plantation Government Center
88700 Overseas Hwy.
(305) 852-7130
(305) 852-7131 (Fax)